

Professional Learning Unit (PLU) Completion Verification Sheet
PLUASIL 5, 2015 PRINCIPALS' AND ATHLETIC DIRECTORS' CONFERENCE

Place a checkmark in the space for each item completed. Once all items are completed, please PRINT and SIGN your name. Your Principal or Superintendent should also print and sign his/her name to confirm all items have been completed. Once all assignments are completed and the verification sheet is signed by the appropriate personnel, scan the entire file into an email. Then, email entire file, including verification sheet to plu@ahsaa.com

Required Assignments to Earn a PLU

Participants must complete **all** required assignments listed to earn one (1) PLU.

ALL documents must be submitted by September 30, 2016 to earn this PLU.

_____ Attend and participate in all required sessions of the 2015 Principals & Athletic Directors Conference

_____ Participate in online blog discussions of the 2015 Principals' and Athletic Directors' Conference. Blogs must be in paragraph form and a minimum of 5 sentences per speaker. Blogs must use correct grammar, spelling, punctuation and capitalization.

_____ Create or update a Crisis Management Plan using a template of your choosing but it must include all information as requested on the STIPD listing for PLUACLD337.

_____ Produce a list of community agencies that will be resources during a crisis. List is to include civic organizations, non-profits, municipal agencies and/or religious institutions. This list should be included in the Crisis Management Plan and submitted to the AHSAA.

_____ Produce a list of local media outlets to contact and form positive relationships with in the event of crisis. This list should contain names, titles, and all relevant contact information. This list should be included in the Crisis Management Plan and submitted to AHSAA staff.

_____ Produce a professional development segment for coaching staff and/or faculty members to disperse the Crisis Management Plan. Sign-in sheets, agendas, date, time, and means of dispersal shall be submitted to AHSAA staff.

_____ Participants will also view the video presentation provided by The Jason Foundation regarding the recognition and prevention for suicidal students with their coaching staff and/or faculty.

Verification of Completion: *As a participant, by signing the verification of completion sheet, you are indicating that you have completed all required assignments to the best of your professional ability.*

PRINT name of class participant _____

SIGNATURE of class participant _____ Date _____

Verification of Completion: *As the principal, by signing below, you are indicating that **you have verified** that the said participant has completed all required assignments.*

PRINT name of Principal _____

SIGNATURE of Principal _____ Date _____